

Doctoral Education Support Project
Admission Guide for Vietnamese Students
<for September 2011 Enrollment>

Waseda University

March 14, 2011

A mission to incorporate "Knowledge Co-Creation in Asia-Pacific" has inspired Waseda University to develop a special tuition scholarship program, fostering active acceptance of foreign government-financed students who are supported by doctoral education support projects primarily of developing countries in the Asian region. The program has enabled Waseda University to herald as many as 100 outstanding students from developing countries every year.

Starting September 2011, Waseda University, in cooperation with Vietnam International Education Development of the Ministry of Education and Training, Vietnam ("VIED"), is accepting students from Vietnam in accordance with the doctoral education support project of Vietnam. Students on this scholarship program, provided with study opportunities at Waseda University, will be expected to make contributions to the future growth of Vietnamese society and to the deepening of exchanges between Waseda University and, by extension, Japanese people.

<Core Flow and Procedures> *For details, be sure to refer to the subsequent pages.

To apply for admission, applicants must be nominated by the VIED as a candidate to be a government-financed student in accordance with the doctoral education support project.

Application

Application Period	The application period varies depending on each Graduate School. (Refer to the website of the Graduate School selected.)
Application Documents	1. A letter of recommendation issued by the VIED 2. Application documents specified by the Graduate School
Application Method	Within a period specified, send the required application documents either to the International Admissions Office or the designated personnel at each Graduate School. (Refer to the website of the Graduate School selected.)

Screening

Screening Period	The screening period varies depending on each Graduate School. (Refer to the website of the Graduate School selected.)
Screening Method	Either one of the following methods will be used. 1. Application document screening 2. Application document screening & Interview (in Hanoi)

Announcement of Screening

Announcements will be made by each Graduate School. (Refer to the website of the Graduate School selected.)
Waseda University will contact successful applicants with the results, along with detailed admission procedures.

Enrollment Procedures

Procedures for enrollment to Waseda University / Procedures for obtaining a Certificate of Eligibility (Visa) will be conducted.

Enrollment

Arrival in Japan/Enrollment

I. Programs and Graduate Schools Seeking Applications

<Programs seeking applications>

Three-Year Regular Doctoral Programs (36 months)

<Graduate Schools seeking applications>

- Graduate School of Political Science
- Graduate School of Economics
- Graduate School of Fundamental Science and Engineering
- Graduate School of Creative Science and Engineering
- Graduate School of Advanced Science and Engineering
- Graduate School of Social Sciences
- Graduate School of Sport Sciences
- Graduate School of Asia Pacific Studies
- Graduate School of Global Information and Telecommunication Studies
- Graduate School of Information Production, and Systems
- Graduate School of Environment and Energy Engineering

<Total number of Students Entitled to Admission and Scholarship>

Up to 100 students per year for the entire project

(The program for Vietnamese students is part of Waseda University's doctoral program tuition waiver system made available for 100 outstanding students from all over the world.)

II. Qualified Applicants

Those who meet both of the following are eligible to apply for a doctoral program. Those who:

1. Have been nominated by the VIED, and are scheduled to be granted scholarship by the Vietnamese government
2. Have obtained or are expected to obtain a Master's degree, a Professional degree, or an equivalent

III. Application

(1) Application Period

The application period varies depending on the Graduate School. Refer to the table VII. Details about Application Documents and the website of the Graduate School selected, and submit application within the application period specified.

(2) Entrance Examination Fee

The entrance examination fee will be waived for applicants submitting the VIED's Letter of Nomination.

(3) Application Method

Refer to VII. Details about Application Documents and the website of the Graduate School selected. Send, to the designated personnel at the Graduate School selected, the required application documents and a certificate issued by the VIED attesting your status as a candidate for the doctoral education support project of Vietnam.

(4) Important Notification on Application

- Incomplete applications, such as submissions of inadequate documents, may result in loss of eligibility for the entrance exam. If contacted by Waseda University concerning application, applicants are advised to promptly comply with instructions provided. Applicants must submit complete, accurate and authentic documents for application. To do otherwise will result in denial of application.
- Documents and materials once submitted will not be returned under any circumstances. Provided, however, that this does not apply to original documents that cannot be reissued. In such case, applicants are required to fill out the "Request Form for Return of Submitted Materials" and send it along with their application documents at the time of application. Note that under no circumstances will any materials be returned to applicants unless the "Request Form for Return of Submitted Materials" has been submitted.
- If, after submittal of an application, applicants have a change of address, telephone number,

or e-mail address, applicants are required to immediately contact Waseda University by e-mail at vietnam20000@list.waseda.jp. Waseda University shall under no circumstances be held responsible if any announcement from the university fails to reach applicants due to such changes.

- Applicants are responsible for their own travel and accommodation arrangements if required for their interview examination procedures.
- Applicants with physical disabilities who require special consideration during their entrance examinations or study period at Waseda University must contact the International Admissions Office prior to application. Applicant's serious illness or injury that may affect the administration of the examination, whether it occurred prior to or after submittal of an application for the examination, shall be promptly reported to the International Admissions Office for instructions.

IV. Screening

(1) Period

The screening period varies depending on the Graduate School. Refer to the website of the Graduate School selected.

(2) Method

Whether the screening calls for only an application document screening, or an interview in Hanoi in addition to an application document screening, depends on each Graduate School. Refer to VII. Details about Application Documents and be sure to check the screening method employed by the Graduate School selected.

(3) Important Notification on Screening

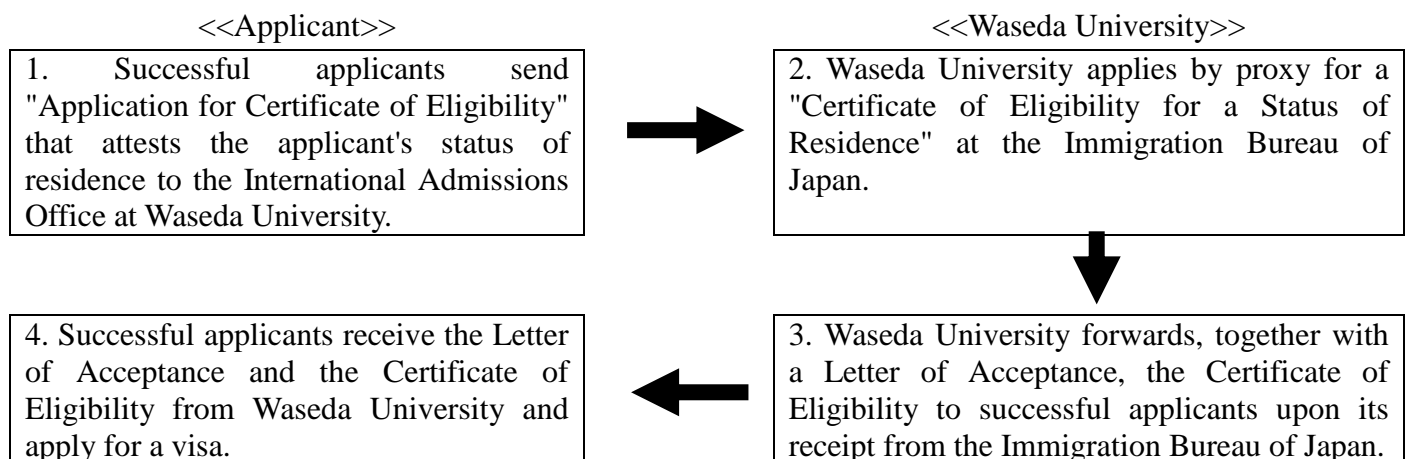
In principle, the interview examination in Hanoi will be conducted on any one of the days between June 27, 2011 and July 1, 2011. Refer to VII. Details about Application Documents; Applicants applying for a graduate school conducting interview examination are required to work out their schedule and make themselves available for their interview examination.

V. Announcement of Screening Results

(1) Announcement Date of Successful Applicants

Date on which successful applicants are announced varies depending on each Graduate School. Refer to the schedule provided by the Graduate School selected.

(2) Post-Announcement, Enrollment Procedures



(3) Important Notification on Post-Announcement, Enrollment Procedures

- Successful applicants will be notified of detailed enrollment procedures. They shall promptly complete the designated enrollment procedures. Failure to complete the procedure to obtain a visa in a prompt manner may hinder applicants' prompt arrival in Japan. Under no circumstances will Waseda University be held responsible for such event that prevents

applicants from attending the entrance ceremony due to delayed arrival.

- Those who applied for admission as applicants who are expected to obtain a Master's degree shall submit the Master's degree certificate and a certificate of graduation as soon as they have obtained a Master's degree. If such certificates are not issued in Japanese or English, submit a notarized translation as well.

VI. School Expenses, Scholarships, etc.

- The entrance fee and other fees incurred during their doctoral program, including tuition fee, facilities fee, seminar fee, fee for laboratory/seminar work will be waived for successfully admitted students.
- Living stipend and students' international air-fare expenses will be provided to each admitted student by the VIED.
- Waseda University will not be responsible for arranging student dormitories for the admitted students. Students are required to make arrangements for their housing in Japan and are responsible for the rent.

VII. Details about Application Documents

Refer to the following table and download appropriate application documents to apply.

Graduate School of Political Science	Time of entrance	September 2011
	Application period	March 15, 2011 through March 25, 2011 *Applications must not arrive no later than March 25, 2011.
	Contacting faculty prior to application	Not required. You do NOT need to fill in specific name of supervisor. Please choose one research area that you are willing to major in at Waseda University.
	Screening method	Applicants will be screened based on the evaluation of master's thesis, doctoral thesis research plan, and applicants' performance on additional assignment given by the Graduate School. Interview examination shall be conducted if deemed necessary.
	Application documents	Use the designated application forms. Download the necessary application form from the website below. (Japanese) http://www.waseda-pse.jp/gsp/admission/program-downloads/ (English) http://www.waseda.jp/seikei/seiken/english/index-e.html *To prepare a Research Plan, refer to "Special Remarks Concerning Research Plans" in the following websites. (Japanese) http://www.waseda.jp/cie/admission/graduate/2009/guide/researchplanremark.pdf (English) http://www.waseda.jp/cie/admission/graduate/2009/guide/researchplanremark_en.pdf
Language requirements	Applicants must have either 1 or 2 (The date of exam must be within 2 years from application deadline.) 1. Japanese a. Certificate of JLPT Level 1/N1 b. Score sheet for EJU (Japanese); a score of equivalent to JLPT Level 1/N1 2. English Submit a certificate or scorecard that certifies one of the following: TOEFL-iBT of over 79 pts, TOEFL-PBT of over 550 pts, TOEIC of over 730 pts or IELTS of over 6.0	
Graduate School of Economics	Time of entrance	September 2011
	Application period	March 15, 2011 through April 8, 2011 *Applications must not arrive no later than April 8, 2011.
	Contacting faculty prior to application	Not required
	Screening method	• Master's thesis (or Working Paper) screening • Oral examination

	Application documents	Use the designated application forms. For details on document submittal, refer to the admission application guidelines on the website of the Graduate School of Economics at the following URL. (Japanese) http://www.waseda-pse.jp/gse/admission/literature/#03 (English) http://www.waseda.jp/seikei/gse/english/admission/admission02.html
	Language requirements	Upon application, submit a certificate/scorecard*1 from one of the following exams. The scores/proficiency level attained by applicants must meet the prescribed criteria as described below. • TOEFL-iBT: 100 points or higher*2 • IELTS: 7.0 or higher*2 Applicants who apply for Japanese-language research supervision must submit a certificate or scorecard that certifies one of the following: JLPT of at least Level 1/N1 or EJU of over 260 pts in addition to the above documents. • TOEFL-iBT: 100 points or higher*2 • IELTS: 7.0 or higher*2 • Japanese Language Proficiency Test: Level 1 or higher • Examination for Japanese University Admission for International Students (EJU): 260 points or higher *1: TOEFL/IELTS must have been taken within 2 years from the application deadline. No validation conditions will be set for JLPT and EJU. *2: As an alternative, scorecard certifying applicant's TOEFL-PBT score (600 points or higher) may be submitted.
Graduate School of Fundamental Science and Engineering Graduate School of Creative Science and Engineering Graduate School of Advanced Science and Engineering	Time of entrance	September 2011
	Application period	January 11, 2011 through June 10, 2011
	Screening method	Application document screening
	Detailed information	Applications for admission to these three graduate schools will be accepted as specified in the following website. For details, refer to the website at the following URL. http://www.sci.waseda.ac.jp/visitor/applicants/daigakuin/aigp.html
Graduate School of Social Sciences	Time of entrance	September 2011
	Application period	May 23, 2011 through June 10, 2011 *Applications must arrive no later than June 11, 2011.
	Contacting faculty prior to application	Required. Applicants must be nominated by the VIED as a candidate to be a government-financed student in accordance with the doctoral education support project by May 10, 2011. Specify the name of a professor by whom the applicant wishes to be supervised and send the following documents prepared either in Japanese or English by e-mail at: admissions-socs@list.waseda.jp • Resume • Overview of master's thesis

		<ul style="list-style-type: none"> Detailed research plan and other necessary documents (Academic Transcripts from both Bachelor's and Master's degrees and Certificate related to your Japanese and English ability) <p>Note that applying without having contacted the university in advance may decrease the chance of getting accepted or, in certain cases, result in denial of application.</p>
	Screening method	<ul style="list-style-type: none"> Application document screening Interview examination*1 (using video conference system) may be conducted if deemed necessary. <p>*1 Interview examination, which will be a video conference interview held between Vietnam (Hanoi) and Japan, will be conducted on any one of the days between June 27, 2011 and July 1, 2011, (Detailed schedule TBD, pending internal coordination).</p>
	Application documents	<p>Use the designated application forms.</p> <p>Download the necessary application form from the website below.</p> <p>http://www.waseda-iao.jp/waseda/j/admission/4/04a/4-1-1.html</p> <p>*To prepare a Research Plan, refer to "Special Remarks Concerning Research Plans" in the following websites.</p> <p>(Japanese)</p> <p>http://www.waseda.jp/cie/admission/graduate/2009/guide/researchplanremark.pdf</p> <p>(English)</p> <p>http://www.waseda.jp/cie/admission/graduate/2009/guide/researchplanremark_en.pdf</p>
	Language requirements	<p>In principle, documentation of one of the following is required (For 1 and 2, photocopy of the original document is acceptable.)</p> <ol style="list-style-type: none"> Scorecards of Japanese Language Proficiency Test (Level 1 or Level 2), or the certificate if the applicant has passed the test. Certificate of Scores from Examination for Japanese University Admission for International Students (EJU) Evaluation of applicant's ability in Japanese language made by a Japanese language instructor at, for instance, a university may be submitted only if the applicant has not taken either Japanese Language Proficiency Test or Examination for Japanese University Admission for International Students. Scorecard from one of: TOEFL, TOEIC, IELTS
Graduate School of Sport Sciences	Time of entrance	September 2011
	Application period	May 28, 2011 through May 30, 2011 *Applications must arrive no later than May 30, 2011.
	Contacting faculty prior to application	Required. Prior to application, applicants are required to submit, either in English or Japanese, their research contents and questions for supervisor. Submit by e-mail at: supoken-nyushi@list.waseda.jp
	Screening method	<p>1st Screening: Application document screening</p> <p>2nd Screening: Interview</p> <p>The interview examination will be conducted on any one of the days between June 27, 2011 and July 1, 2011 (Detailed schedule TBD, pending internal coordination).</p> <p>The interview examination will be a video conference interview held between Vietnam (Hanoi) and Japan.</p>
	Application documents	<p>Use the designated application forms.</p> <p>Download the necessary application form from the website below.</p>

		http://www.waseda-iao.jp/waseda/j/admission/4/04a/4-1-1.html *To prepare a Research Plan, refer to "Special Remarks Concerning Research Plans" in the following websites.
		(Japanese) http://www.waseda.jp/cie/admission/graduate/2009/guide/researchplanremark.pdf (English) http://www.waseda.jp/cie/admission/graduate/2009/guide/researchplanremark_en.pdf
	Language requirements	Submittal of the following documents is not mandatory, but is preferred. 1. Certificate of Japanese Language Proficiency Test (Level 1) 2. Certificate of Japanese Language Proficiency Test (Level 2) 3. Certificate of Scores from Examination for Japanese University Admission for International Students (EJU) 4. Scorecard from one of: TOEFL, TOEIC, IELTS
Graduate School of Asia Pacific Studies	Time of entrance	September 2011
	Application period	May 20, 2011 through May 27, 2011 *Applications must arrive no later than May 27, 2011.
	Contacting faculty prior to application	Not required
	Screening method	The decision on whether to accept or reject applicants will be based on evaluation of the 1 st screening (application document screening) and results of the 2 nd screening (interview). The 2 nd screening will be a video conference interview held between Hanoi and Japan.
	Application documents	Use the designated application forms. For details on document submittal, refer to the following website. http://www.waseda.jp/gsaps/admission/phd/phd_general_en.html
	Language requirements	Japanese proficiency: Original score report and certificate of Japanese Language Proficiency Test (Level 1 or N1) is compulsory for non-native Japanese language speaker who has chosen the program conducted in Japanese. English proficiency: Original score report of either TOEFL, IELTS, or TOEIC is compulsory for non-native English language speaker who has chosen the program conducted in English.
Graduate School of Global Information and Telecommunication Studies	Time of entrance	September 2011
	Application period	April 1, 2011 through May 31, 2011
	Contacting faculty prior to application	Required
	Screening method	Application document screening Interview (Presentation followed by Q&A)
	Application	Use the designated application forms. For details on document submittal, refer to

	documents	admission application guidelines on the website of the Graduate School. *Admission application guidelines are scheduled to become available on the following websites on Friday, April 1, 2011. (English) http://www.gits.waseda.ac.jp/admit/admit.php?lang=en (Japanese) http://www.gits.waseda.ac.jp/admit/admit.php?lang=ja
	Language requirements	No requirements imposed. Submit a certificate of language proficiency, if any. (optional)
Graduate School of Information, Production, and Systems	Time of entrance	September 2011
	Application period	The application period for entrance examination in June is as follows: April 4, 2011 through May 10, 2011 *Applications must arrive no later than May 10, 2011.
	Contacting faculty prior to application	Required
	Screening method	Application document screening
	Application documents	(English) http://www.waseda.jp/ips/english/vied.html (Japanese) http://www.waseda.jp/ips/vied.html A letter of recommendation from an applicable university is required. For other documents required for application, refer to the websites listed above.
	Language requirements	No requirements imposed. Submit a language test scorecard, if any, for reference.
Graduate School of Environment and Energy Engineering	Time of entrance	September 2011
	Application period	April 1, 2011 through April 30, 2011 *Applications must arrive no later than April 30, 2011.
	Contacting faculty prior to application	Required. Submit the following by e-mail at: weee-ent@list.waseda.jp <ul style="list-style-type: none"> ▪ Applicant's name ▪ Name of applicant's home university ▪ Name of a professor by whom the applicant wishes to be supervised ▪ Research theme the applicant wishes to pursue
	Screening method	Application document screening
	Application documents	Use the designated application forms. Details on document submittal will be announced on the website of the Graduate School indicated below. http://www.waseda.jp/weee/english/index.html
	Language requirements	No requirements imposed. Submit a certificate of language proficiency, if any. (optional)

VIII. Contact Information

**Waseda University
International Admissions Office
Doctoral Education Support Project**

4F 1-7-14 Nishi-waseda, Shinjuku-ku, Tokyo, Japan 169-0051

TEL: +81-3-3204-9073 FAX: +81-3-3204-9464

<Office Hours: Monday through Saturday
between 9:00 a.m. and 17:00 p.m. (Japan time)>

e-mail: vietnam20000@list.waseda.jp

Website:

<http://www.waseda-iao.jp/waseda/e/admission/4/04a/4-1-1.html>